

Employee Name - UJJAWAL SINHA

Employee Contact - 7987036376

Company Name - NOVARTIS HEALTHCARE PVT LTD

Date - 21-Sep-2025

Dear UJJAWAL SINHA,

With reference to your request number UID No 18082516069251. { 22-Sep-2025 }, we are pleased to provide a suitable quotation for your meeting request as per the elements detailed below:

DELIVERY DATE	22-Sep-2025	DELIVERY TIME	13:00:00
MEETING GUEST COUNT - VEG	18	MEETING GUEST COUNT - NON VEG	0
MEETING VENUE	KOKILABEN DHIRUBHAI AMBANI HOSPITAL	MEETING CITY	MUMBAI
MEETING SUBJECT	f 2 f meeting	SEATING STYLE	CLUSTER

ZOMATO LIMITED	GUEST COUNT / UNIT	PER PERSON UNIT COST	GST	TOTAL PER PERSON UNIT COST	TOTAL COST INCLUDING GST
BUSINESS LUNCH BOX - FOOD	18	650.00	32.50	682.00	12285.00
BANQUET		0	0	0	0
NET TOTAL					12285.00
AGENCY MANAGEMENT CHARGES					983.00
TOTAL BILLING					13268.00
GST(18%)					2388.00
TOTAL GROSS BILLING					15656.00

Kindly note that the quotation provided is for budgetary purposes only. The final invoice will be based on actual consumption and the confirmed guest count.

In the meantime, we request you to please do update the Shopping cart OR Purchase Order No on Hotel-Meeting Requisition Request.

Should you have any questions or need further clarification, please feel free to reach out **Mr Sanchit 9930902119 / Ms Priyanka 9096860622** , will be happy to assist for any further queries.

Thank you for your continuous support and cooperation