

Employee Name - QURRATH UL AIEN

Employee Contact - 8197325035

Company Name - NOVARTIS INDIA LTD

Date - 21-Sep-2025

Dear QURRATH UL AIEN,

With reference to your request number UID No 02092518599255. { 11-Sep-2025 }, we are pleased to provide a suitable quotation for your meeting request as per the elements detailed below:

DELIVERY DATE	11-Sep-2025	DELIVERY TIME	13:00:00
MEETING GUEST COUNT - VEG	0	MEETING GUEST COUNT - NON VEG	25
MEETING VENUE	Spandana Heart & Super Speciality Hospital Neurologist Urologist Gastroenterologist Orthopaedics in Sarjapur	MEETING CITY	BENGALURU
MEETING SUBJECT	NOVARTIS MEETING	SEATING STYLE	CLUSTER

ZOMATO LIMITED	GUEST COUNT / UNIT	PER PERSON UNIT COST	GST	TOTAL PER PERSON UNIT COST	TOTAL COST INCLUDING GST
BUSINESS LUNCH BOX - FOOD	25	550.00	99.00	649.00	16225.00
BANQUET		0	0	0	0
NET TOTAL					16225.00
AGENCY MANAGEMENT CHARGES					1298.00
TOTAL BILLING					17523.00
GST(18%)					3154.00
TOTAL GROSS BILLING					20677.00

Kindly note that the quotation provided is for budgetary purposes only. The final invoice will be based on actual consumption and the confirmed guest count.

In the meantime, we request you to please do update the Shopping cart OR Purchase Order No on Hotel-Meeting Requisition Request.

Should you have any questions or need further clarification, please feel free to reach out **Mr Sanchit 9930902119 / Ms Priyanka 9096860622**, will be happy to assist for any further queries.

Thank you for your continuous support and cooperation