

Employee Name - MAHESWAR PRADHAN

Employee Contact - 9937785359

Company Name - NOVARTIS INDIA LTD

Date - 21-Sep-2025

Dear MAHESWAR PRADHAN ,

With reference to your request number UID No 08092515424229. { 19-Sep-2025 }, we are pleased to provide a suitable quotation for your meeting request as per the elements detailed below:

DELIVERY DATE	19-Sep-2025	DELIVERY TIME	13:00:00
MEETING GUEST COUNT - VEG	45	MEETING GUEST COUNT - NON VEG	0
MEETING VENUE	CARE Hospitals, Bhubaneswar	MEETING CITY	BHUBANESWAR
MEETING SUBJECT	In hospital meeting on 19th September with Dr.Kanhu Charan Mishra at Care Hospital_face to face meeting	SEATING STYLE	CLUSTER

PERCEPT	GUEST COUNT / UNIT	PER PERSON UNIT COST	GST	TOTAL PER PERSON UNIT COST	TOTAL COST INCLUDING GST
BUSINESS LUNCH BOX - FOOD	45	750.00	37.50	788.00	35438.00
BANQUET		5000	900	5900	5900
NET TOTAL					41338.00
AGENCY MANAGEMENT CHARGES					3307.00
TOTAL BILLING					44645.00
GST(18%)					8036.00
TOTAL GROSS BILLING					52681.00

Kindly note that the quotation provided is for budgetary purposes only. The final invoice will be based on actual consumption and the confirmed guest count.

In the meantime, we request you to please do update the Shopping cart OR Purchase Order No on Hotel-Meeting Requisition Request.

Should you have any questions or need further clarification, please feel free to reach out **Mr Sanchit 9930902119 / Ms Priyanka 9096860622** , will be happy to assist for any further queries.

Thank you for your continuous support and cooperation