

Employee Name - ANKUR PATHAK

Employee Contact - 7607705700

Company Name - NOVARTIS HEALTHCARE PVT LTD

Date - 21-Sep-2025

Dear ANKUR PATHAK,

With reference to your request number UID No 08092517169487. { 19-Sep-2025 }, we are pleased to provide a suitable quotation for your meeting request as per the elements detailed below:

DELIVERY DATE	19-Sep-2025	DELIVERY TIME	13:00:00
MEETING GUEST COUNT - VEG	25	MEETING GUEST COUNT - NON VEG	0
MEETING VENUE	STAR HOSPITALS - BANJARA HILLS	MEETING CITY	HYDERABAD
MEETING SUBJECT	NOVARTIS MEETING	SEATING STYLE	CLUSTER

SAI SRI CATERING	GUEST COUNT / UNIT	PER PERSON UNIT COST	GST	TOTAL PER PERSON UNIT COST	TOTAL COST INCLUDING GST
BUSINESS LUNCH BOX - FOOD	25	1250.00	62.50	1312.00	32812.00
BANQUET		0	0	0	0
NET TOTAL					32812.00
AGENCY MANAGEMENT CHARGES					2625.00
TOTAL BILLING					35437.00
GST(18%)					6379.00
TOTAL GROSS BILLING					41816.00

Kindly note that the quotation provided is for budgetary purposes only. The final invoice will be based on actual consumption and the confirmed guest count.

In the meantime, we request you to please do update the Shopping cart OR Purchase Order No on Hotel-Meeting Requisition Request.

Should you have any questions or need further clarification, please feel free to reach out **Mr Sanchit 9930902119 / Ms Priyanka 9096860622** , will be happy to assist for any further queries.

Thank you for your continuous support and cooperation