

Employee Name - NEERAJ JANGIR

Employee Contact - 9610643249

Company Name - NOVARTIS HEALTHCARE PVT LTD

Date - 21-Sep-2025

Dear NEERAJ JANGIR,

With reference to your request number UID No 10092522485427. { 23-Sep-2025 }, we are pleased to provide a suitable quotation for your meeting request as per the elements detailed below:

DELIVERY DATE	23-Sep-2025	DELIVERY TIME	14:00:00
MEETING GUEST COUNT - VEG	20	MEETING GUEST COUNT - NON VEG	0
MEETING VENUE	METRO MULTISPECIALTY HOSPITAL	MEETING CITY	FARIDABAD
MEETING SUBJECT	F 2 F MEETING	SEATING STYLE	CLUSTER

PERCEPT	GUEST COUNT / UNIT	PER PERSON UNIT COST	GST	TOTAL PER PERSON UNIT COST	TOTAL COST INCLUDING GST
BUSINESS LUNCH BOX - FOOD	20	900.00	45.00	945.00	18900.00
BANQUET		0	0	0	0
NET TOTAL		18900.00			
AGENCY MANAGEMENT CHARGES		1512.00			
TOTAL BILLING		20412.00			
GST(18%)		3674.00			
TOTAL GROSS BILLING		24086.00			

Kindly note that the quotation provided is for budgetary purposes only. The final invoice will be based on actual consumption and the confirmed guest count.

In the meantime, we request you to please do update the Shopping cart OR Purchase Order No on Hotel-Meeting Requisition Request.

Should you have any questions or need further clarification, please feel free to reach out **Mr Sanchit 9930902119 / Ms Priyanka 9096860622** , will be happy to assist for any further queries.

Thank you for your continuous support and cooperation