

**Employee Name - MAHENDRANADH DARIMADUGU**

**Employee Contact - 7799227386**

**Company Name - NOVARTIS INDIA LTD**

**Date - 21-Sep-2025**

Dear MAHENDRANADH DARIMADUGU ,

With reference to your request number UID No 11092515275192. { 19-Sep-2025 }, we are pleased to provide a suitable quotation for your meeting request as per the elements detailed below:

DELIVERY DATE	19-Sep-2025	DELIVERY TIME	13:00:00
MEETING GUEST COUNT - VEG	0	MEETING GUEST COUNT - NON VEG	20
MEETING VENUE	YASHODA HOSPITALS SOMAJIGUDA	MEETING CITY	HYDERABAD
MEETING SUBJECT	novartis meeting	SEATING STYLE	CLUSTER

AYUSH CATERERS	GUEST COUNT / UNIT	PER PERSON UNIT COST	GST	TOTAL PER PERSON UNIT COST	TOTAL COST INCLUDING GST
BUSINESS LUNCH BOX - FOOD	20	1100.00	198.00	1298.00	25960.00
BANQUET		0	0	0	0
NET TOTAL		25960.00			
AGENCY MANAGEMENT CHARGES		2077.00			
TOTAL BILLING		28037.00			
GST(18%)		5047.00			
TOTAL GROSS BILLING		33084.00			

Kindly note that the quotation provided is for budgetary purposes only. The final invoice will be based on actual consumption and the confirmed guest count.

In the meantime, we request you to please do update the Shopping cart OR Purchase Order No on Hotel-Meeting Requisition Request.

Should you have any questions or need further clarification, please feel free to reach out **Mr Sanchit 9930902119 / Ms Priyanka 9096860622** , will be happy to assist for any further queries.

Thank you for your continuous support and cooperation