

Employee Name - PUNEET GUPTA

Employee Contact - 8307273283

Company Name - NOVARTIS HEALTHCARE PVT LTD

Date - 21-Sep-2025

Dear PUNEET GUPTA,

With reference to your request number UID No 11092516155733. { 19-Sep-2025 }, we are pleased to provide a suitable quotation for your meeting request as per the elements detailed below:

DELIVERY DATE	19-Sep-2025	DELIVERY TIME	13:00:00
MEETING GUEST COUNT - VEG	45	MEETING GUEST COUNT - NON VEG	0
MEETING VENUE	Hakeem Abdul Hameed Centenary Hospital	MEETING CITY	DELHI
MEETING SUBJECT	F2F Meeting	SEATING STYLE	CLUSTER

ZOMATO LIMITED	GUEST COUNT / UNIT	PER PERSON UNIT COST	GST	TOTAL PER PERSON UNIT COST	TOTAL COST INCLUDING GST
BUSINESS LUNCH BOX - FOOD	45	1200.00	60.00	1260.00	56700.00
BANQUET		0	0	0	0
NET TOTAL		56700.00			
AGENCY MANAGEMENT CHARGES		4536.00			
TOTAL BILLING		61236.00			
GST(18%)		11022.00			
TOTAL GROSS BILLING		72258.00			

Kindly note that the quotation provided is for budgetary purposes only. The final invoice will be based on actual consumption and the confirmed guest count.

In the meantime, we request you to please do update the Shopping cart OR Purchase Order No on Hotel-Meeting Requisition Request.

Should you have any questions or need further clarification, please feel free to reach out **Mr Sanchit 9930902119 / Ms Priyanka 9096860622** , will be happy to assist for any further queries.

Thank you for your continuous support and cooperation