

Employee Name - PUJA KUMARI
Employee Contact - 8618857350
Company Name - NOVARTIS HEALTHCARE PVT LTD
Date - 21-Sep-2025

Dear PUJA KUMARI,
With reference to your request number UID No 08092513218371. { 18-Sep-2025 }, we are pleased to provide a suitable quotation for your meeting request as per the elements detailed below:

Meeting Category	HOTEL MEETING	Meeting City	BENGALURU
Meeting Guest Count	45	Cvent No	G4NLT8M4SS4
Meeting Type	Business Dinner	Meeting Subject	novartis meeting
Meeting Seating Style	CLUSTER	Meeting Final Tax Invoice	Bill Value

GREENPARK HOTELS AND RESORTS LIMITED	168425
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HOTEL MEETING (MIN 0 pax guarantee)		GREENPARK HOTELS AND RESORTS LIMITED			
ELEMENTS	QUANTITY	PER PERSON UNIT COST	GST	TOTAL PER PERSON UNIT COST	TOTAL COST INCLUDING GST
BUSINESS DINNER	45.00	2200.00	396.00	2596.00	116820.00
BANQUET		0.00	0.00	0.00	0.00
COLLAR MIKE	1.00	1000.00	180.00	1180.00	1180.00
CORDLESS HAND MIKE	1.00	1000.00	180.00	1180.00	1180.00
LAPTOP WITH MOUSE	1.00	2500.00	450.00	2950.00	2950.00
LCD MULTIMEDIA PROJECTOR	1.00	3500.00	630.00	4130.00	4130.00
PORTABLE SCREEN	1.00	1000.00	180.00	1180.00	1180.00
SMALL PA SYSTEM	1.00	4000.00	720.00	4720.00	4720.00
NET TOTAL		132160.00			
AGENCY MANAGEMENT CHARGES		10573.00			
TOTAL BILLING		142733.00			
GST(18%)		25692.00			

TOTAL GROSS BILLING	168425.00
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Kindly note that the quotation provided is for budgetary purposes only. The final invoice will be based on actual consumption and the confirmed guest count.

In the meantime, we request you to please do update the Shopping cart OR Purchase Order No on Hotel-Meeting Requisition Request.

Should you have any questions or need further clarification, please feel free to reach out **Mr Sanchit 9930902119 / Ms Priyanka 9096860622** , will be happy to assist for any further queries.

Thank you for your continuous support and cooperation