

Employee Name - ANIRUDDHA ADHIKARY

Employee Contact - 9547982977

Company Name - NOVARTIS HEALTHCARE PVT LTD

Date - 21-Sep-2025

Dear ANIRUDDHA ADHIKARY,

With reference to your request number UID No 09092516151339. { 18-Sep-2025 }, we are pleased to provide a suitable quotation for your meeting request as per the elements detailed below:

Meeting Category	HOTEL MEETING	Meeting City	BARDHAMAN
Meeting Guest Count	10	Cvent No	ZSNH29BRM2R
Meeting Type	Business Dinner	Meeting Subject	f 2 f meeting
Meeting Seating Style	CLUSTER	Meeting Final Tax Invoice	Bill Value

HOTEL RJ -bardhaman kolkata	25565
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HOTEL MEETING (MIN 0 pax guarantee)		HOTEL RJ -bardhaman kolkata			
ELEMENTS	QUANTITY	PER PERSON UNIT COST	GST	TOTAL PER PERSON UNIT COST	TOTAL COST INCLUDING GST
BUSINESS DINNER	10.00	1200.00	216.00	1416.00	14160.00
BANQUET		0.00	0.00	0.00	0.00
LEASE LINE INTERNET	1.00	5000.00	900.00	5900.00	5900.00
NET TOTAL		20060.00			
AGENCY MANAGEMENT CHARGES		1605.00			
TOTAL BILLING		21665.00			
GST(18%)		3900.00			
TOTAL GROSS BILLING		25565.00			

Kindly note that the quotation provided is for budgetary purposes only. The final invoice will be based on actual consumption and the confirmed guest count.

In the meantime, we request you to please do update the Shopping cart OR Purchase Order No on Hotel-Meeting Requisition Request.

Should you have any questions or need further clarification, please feel free to reach out **Mr Sanchit 9930902119 / Ms Priyanka 9096860622** , will be happy to assist for any further queries.

Thank you for your continuous support and cooperation