

Employee Name - DEEPAK CHOUDHARY

Employee Contact - 9653660351

Company Name - NOVARTIS HEALTHCARE PVT LTD

Date - 21-Sep-2025

Dear DEEPAK CHOUDHARY,

With reference to your request number UID No 09092518306026. { 17-Sep-2025 }, we are pleased to provide a suitable quotation for your meeting request as per the elements detailed below:

Meeting Category	HOTEL MEETING	Meeting City	MUMBAI
Meeting Guest Count	18	Cvent No	H4NGGGDG3M7
Meeting Type	Business Dinner	Meeting Subject	f 2 f ,meeting
Meeting Seating Style	CLUSTER	Meeting Final Tax Invoice	Bill Value

ORIENTAL RESIDENCY HOTELS PVT LTD	61355
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HOTEL MEETING (MIN 0 pax guarantee)		ORIENTAL RESIDENCY HOTELS PVT LTD			
ELEMENTS	QUANTITY	PER PERSON UNIT COST	GST	TOTAL PER PERSON UNIT COST	TOTAL COST INCLUDING GST
BUSINESS DINNER	18.00	1600.00	288.00	1888.00	33984.00
BANQUET		0.00	0.00	0.00	0.00
COLLAR MIKE	1.00	1000.00	180.00	1180.00	1180.00
CORDLESS HAND MIKE	1.00	1000.00	180.00	1180.00	1180.00
LAPTOP WITH MOUSE	1.00	2500.00	450.00	2950.00	2950.00
LCD MULTIMEDIA PROJECTOR	1.00	3500.00	630.00	4130.00	4130.00
PORTABLE SCREEN	1.00	1000.00	180.00	1180.00	1180.00
SMALL PA SYSTEM	1.00	3000.00	540.00	3540.00	3540.00
NET TOTAL		48144.00			
AGENCY MANAGEMENT CHARGES		3852.00			
TOTAL BILLING		51996.00			
GST(18%)		9359.00			

TOTAL GROSS BILLING	61355.00
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Kindly note that the quotation provided is for budgetary purposes only. The final invoice will be based on actual consumption and the confirmed guest count.

In the meantime, we request you to please do update the Shopping cart OR Purchase Order No on Hotel-Meeting Requisition Request.

Should you have any questions or need further clarification, please feel free to reach out **Mr Sanchit 9930902119 / Ms Priyanka 9096860622** , will be happy to assist for any further queries.

Thank you for your continuous support and cooperation