

**Employee Name - ILLAVARASAN**

**Employee Contact - 9025778045**

**Company Name - NOVARTIS HEALTHCARE PVT LTD**

**Date - 12-Jan-2026**

Dear ILLAVARASAN,

With reference to your request number UID No 29122514046017. { 07-Jan-2026 }, we are pleased to provide a suitable quotation for your meeting request as per the elements detailed below:

Meeting Category	HOTEL MEETING	Meeting City	MADURAI
Meeting Guest Count	27	Cvent No	K6NV5YMVM82
Meeting Type	Business Dinner	Meeting Subject	ISP:SPOKE(DR R SIVAKUMAR)
Meeting Seating Style	CLUSTER	Meeting Final Tax Invoice	Bill Value

COURTYARD BY MARRIOTT MADURAI	109701
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HOTEL MEETING (MIN 0 pax guarantee)		COURTYARD BY MARRIOTT MADURAI			
ELEMENTS	QUANTITY	PER PERSON UNIT COST	GST	TOTAL PER PERSON UNIT COST	TOTAL COST INCLUDING GST
BUSINESS DINNER	27.00	1850.00	333.00	2183.00	58941.00
BANQUET		0.00	0.00	0.00	0.00
LEASE LINE INTERNET	1.00	23000.00	4140.00	27140.00	27140.00
NET TOTAL		86081.00			
AGENCY MANAGEMENT CHARGES		6886.00			
TOTAL BILLING		92967.00			
GST(18%)		16734.00			
TOTAL GROSS BILLING		109701.00			

Kindly note that the quotation provided is for budgetary purposes only. The final invoice will be based on actual consumption and the confirmed guest count.

In the meantime, we request you to please do update the Shopping cart OR Purchase Order No on Hotel-Meeting Requisition Request.

Should you have any questions or need further clarification, please feel free to reach out **Mr Sanchit 9930902119 / Ms Priyanka 9096860622** , will be happy to assist for any further queries.

Thank you for your continuous support and cooperation

