

Employee Name - PRAKHAR MAHESHWARI

Employee Contact - 9871990487

Company Name - NOVARTIS HEALTHCARE PVT LTD

Date - 12-Jan-2026

Dear PRAKHAR MAHESHWARI,

With reference to your request number UID No 02012610537593. { 09-Jan-2026 }, we are pleased to provide a suitable quotation for your meeting request as per the elements detailed below:

Meeting Category	HOTEL MEETING	Meeting City	DELHI
Meeting Guest Count	40	Cvent No	PNN5XTJGVJQ
Meeting Type	Business Dinner	Meeting Subject	hub meeting
Meeting Seating Style	CLUSTER	Meeting Final Tax Invoice	Bill Value

HOTEL ROYAL PLAZA DELHI	450235
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HOTEL MEETING (MIN 30 pax guarantee)		HOTEL ROYAL PLAZA DELHI			
ELEMENTS	QUANTITY	PER PERSON UNIT COST	GST	TOTAL PER PERSON UNIT COST	TOTAL COST INCLUDING GST
BUSINESS DINNER	40.00	2600.00	468.00	3068.00	122720.00
BANQUET		31000.00	5580.00	36580.00	36580.00
LEASE LINE INTERNET	1.00	100000.00	18000.00	118000.00	118000.00
PACKAGE -1	1.00	64400.00	11592.00	75992.00	75992.00
NET TOTAL					353292.00
AGENCY MANAGEMENT CHARGES					28263.00
TOTAL BILLING					381555.00
GST(18%)					68680.00
TOTAL GROSS BILLING					450235.00

Kindly note that the quotation provided is for budgetary purposes only. The final invoice will be based on actual consumption and the confirmed guest count.

In the meantime, we request you to please do update the Shopping cart OR Purchase Order No on Hotel-Meeting Requisition Request.

Should you have any questions or need further clarification, please feel free to reach out **Mr Sanchit 9930902119 / Ms Priyanka 9096860622**, will be happy to assist for any further queries.

Thank you for your continuous support and cooperation